

NOVA

IMS

Information
Management
School

TUITION AND OTHER FEES

WAYS TO PAY

Preview for students

Students enrolled in courses taught at NOVA IMS now have new means of payment of their and tuition and other fees, providing more flexibility in complying with this obligation.

They can be accessed through the NETPA academic portal.

Access your profile on the NETPA academic portal (link above), and click on the **Payments** button, highlighted in the image below.

The screenshot displays the NETPA academic portal interface. At the top, the NOVA IMS logo is visible on the left, and the navigation menu includes 'MY INFORMATION', 'LIST OF QUERIES', 'STUDENT ACTIVITIES', 'BURSARY', 'OUTROS SERVIÇOS', and 'MY PROFILE'. The 'MY PROFILE' section is active, showing a user profile for 'NOVA INFORMATION MANAGEMENT SCHOOL (NOVA IMS)' with student ID '2015316' and the course 'Aluno NOVA IMS [4281] Master in Statistics and Information Management'. A 'CHANGE PROFILE' button is present. A red box highlights the 'PAYMENTS' button in the top right corner of the profile area. Below the profile, there is a search bar and several service tiles: 'ENROLL UNITS CURRICULAR', 'VIEW SUMMARY', 'EXAMS ENROLLMENT', 'VIEW RESULTS', and 'FINANCIAL SITUATION'. At the bottom, there are four main sections: 'MY INFORMATION', 'LIST OF QUERIES', 'STUDENT ACTIVITIES', and 'ONLINE BURSARY'. The footer contains accreditation logos and the text 'Instituto Superior de Estatística e Gestão de Informação Universidade Nova de Lisboa'.

Choose the item you want to pay for and then click on the highlighted button to go to the next step.

NOVA
IMS
Information
Management
School

MY INFORMATION LIST OF QUERIES STUDENT ACTIVITIES BURSARY OUTROS SERVIÇOS

PREVIOUS (NETPA HOMEPAGE)

Online Payment

1 - Select Items 2 - Payment Method 3 - Confirmation 4 - Payment Result

CHOOSE ITEMS

Type to search (must select Search button after you type)

Items List	Financial Institution	Due Date	Total Price	Reference
<input type="radio"/> Registration Fee/Matricula	UNL	2021-10-01	35 EUR	-

Page 1 of 1

Displaying 1 - 1 of 1

TOTAL PRICE: 0.00 EUR

! You can't pay this item because the financial institution doesn't have online payments available. Please contact the academic services.

Ac creditações e Certificações da NOVA IMS

Cofinanciado

Instituto Superior de Estatística e Gestão de Informação
Universidade Nova de Lisboa

ACQUA A3CEN UNIGIS Erasmus Mundus Programme ASES Schools eduniversal EMOS ABET Computing Accreditation Commission USQIF

COFINANCIADO POR 2020 COMPETE 2020

Choose the payment method you want to use and click on the "Next" button.

The screenshot displays the NOVA IMS online payment system interface. At the top left, the NOVA IMS logo and 'Information Management School' are visible. A navigation bar includes 'MY INFORMATION', 'LIST OF QUERIES', 'STUDENT ACTIVITIES', 'BURSARY', and 'OUTROS SERVIÇOS'. A 'PREVIOUS (NETPA HOMEPAGE)' link is on the right. The main heading is 'Online Payments', with a progress bar showing '1 - Select Items', '2 - Payment Method' (highlighted), '3 - Confirmation', and '4 - Payment Result'. Below this is a 'CHOOSE PAYMENT METHOD' section with three options: 'MB References - ATM' (with MB logo), 'Credit Card' (with SIBS logo), and 'MB WAY' (with MB WAY logo). Each option includes a brief description. At the bottom right, the 'Total Price: 35.00 EUR' is shown. A navigation bar at the very bottom contains '2 OF 4 SECTIONS', '< CHOOSE ITEM', 'NEXT >' (highlighted with a red box), and 'CANCEL ✕'.

Let's assume you have chosen the **MB reference** as your payment method. A short explanation of the payment method will be shown and you will have to click on the "Confirm" button to receive the payment details.

Payment Methods:*

 **MB References - ATM**
 Will be generated unique reference for the payment of the items, by the entity. In this modality, you have to go to a ATM with the reference number that will be assigned at the end of this wizard.

[PREVIOUS \(NETPA HOMEPAGE\)](#)

Online Payments

1 - Select Items 2 - Payment Method **3 - Confirmation** 4 - Payment Result

CONFIRM PAYMENT DATA

Items List	Due Date	Total Price	Reference
Registration Fee/Matricula	2021-10-01	35 EUR	-

 **MB References - ATM**
 Will be generated unique reference for the payment of the Items, by the entity. In this modality, you have to go to a ATM with the reference number that will be assigned at the end of this wizard.

 If there are references associated to the selected items, these **will be kept** and only the remaining will have new assignment(s).

PAYMENT VALUE: **35.00** EUR

3 OF 4 SECTIONS < CHOOSE PAYMENT METHOD **CONFIRM** > CANCEL ✕

An unique reference is then generated, which can be used to settle the item through ATM or homebanking.

The screenshot displays the NOVA IMS online payment interface. The navigation menu includes: MY INFORMATION, LIST OF QUERIES, STUDENT ACTIVITIES, BURSARY, and OUTROS SERVIÇOS. The current page is titled "Online Payments" and shows a progress bar with four steps: 1 - Select Items, 2 - Payment Method, 3 - Confirmation, and 4 - Payment Result (highlighted in green). Below the progress bar, a "PAYMENT PROOF" section contains a green checkmark icon and the text: "Your request has been carried out with SUCCESS!".

The "MB References - ATM" section provides instructions: "To pay through ATM network, enter the system by using your credit card, secret PIN and choose the option PAYMENTS/PAYMENT SERVICE IN EUROS. Enter the entity, reference and value that you wish to pay." Below this, a red-bordered box highlights the generated reference details:

- ENTITY: 25002
- REFERENCE: 288006318
- VALUE: 35

Below the reference details, there are links for "download" and "PDF". A note at the bottom states: "Keep the receipts issued by ATM, along with THIS PAYMENT COUPON, as proof of payment, particularly for TAX PURPOSES. The references shown are exclusively valid for this student. Their payment in ATM network may take two days until completion."

A green callout box on the right side of the screenshot contains the following text: "Regarding the tuition fee, the reference will be valid until the due date defined for each installment. For other fees, the reference will be valid for the 5 days following its generation."

The footer of the page includes the text "4 OF 4 SECTIONS" and "NEW PAYMENT".

Let's assume you have chosen the **Credit Card (Visa or Mastercard)** as your payment method. A short explanation of the payment method will be shown and you will have to click on the "Confirm" button. When you do, a pop-up will appear, asking you for yet another confirmation.

The screenshot displays the 'Online Payments' section of the netpa.novaims.unl.pt website. The 'Credit Card' payment method is selected, and a confirmation pop-up is visible. The pop-up text reads: 'The chosen payment method will redirect to an external Electronic Payment Terminal, where you will enter the data required to make the payment. At the end of this process will be automatically redirected to our portal. Do you want to continue?'. Below the text are logos for SIBS, VISA SECURE, and MasterCard SecureCode. At the bottom of the pop-up, the 'Yes' button is highlighted with a red box. In the background, the 'CONFIRM PAYMENT DATA' section shows a 'Total Price' of 35 EUR and a 'PAYMENT VALUE: 35.00 EUR'. The 'CONFIRM' button in the bottom right corner of the main interface is also highlighted with a red box.

Credit Card
When choosing this payment method you will be redirect to an external SIBS payment page, outside of netP@ environment, where you can safely insert your payment details and complete the process.

Online Payments

1 - Select Items 2 - Payment Method 3 - Confirmation 4 - Payment Result

CONFIRM PAYMENT DATA

Items List
Registration Fee/Matrícula

Credit Card
When choosing this payment method you will be redirect to an external SIBS payment page, outside of netP@ environment, where you can safely insert your payment details and complete the process.

The operation of **Electronic Payment Terminal** is the sole responsibility of the supplier and all questions or issues should be directed to the supplier or your card issuer, for additional clarification.

Confirmation

The chosen payment method will redirect to an external Electronic Payment Terminal, where you will enter the data required to make the payment. At the end of this process will be automatically redirected to our portal. Do you want to continue?

SIBS **VISA SECURE** **MasterCard SecureCode**

learn more learn more

Security and Privacy Terms and Conditions

Yes No

Total Price 35 EUR - Reference

PAYMENT VALUE: 35.00 EUR

4 SECTIONS < CHOOSE PAYMENT METHOD **CONFIRM** > CANCEL ✕

A new pop-up will appear, where you will have to enter your credit card details, then click on the "Pay now" button.

The screenshot shows a 'Credit Card' payment form with the following fields:

- Brand: Visa (dropdown menu) with the VISA logo to the right.
- Card Number: Input field with a card icon on the right.
- Expiry Date: Input field with 'MM / YY' placeholder.
- Card holder: Input field.
- CVV: Input field with a question mark icon on the right.
- Email: Input field.
- Billing address: A series of input fields including a country dropdown (set to Portugal), State/Province, City, ZIP/Postal Code, Street Address Line 1, and Street Address Line 2 (Optional).

At the bottom right of the form, there is a green 'Pay now' button highlighted with a red border, and a grey 'Cancel' button below it.

Let's assume you have chosen **MB Way** as your payment method. You'll be prompted for your phone number, which you should insert on the highlighted field, just before hitting the "Next" button.

MB WAY **MB WAY**

In this payment you will have to check the notifications in the app of the phone number, to authorize the payment and complete the same.

IMS
Information Management School

MY INFORMATION LIST OF QUERIES STUDENT ACTIVITIES BURSARY OUTROS SERVIÇOS

PREVIOUS (NETPA HOMEPAGE)

Online Payments

1 - Select Items 2 - Payment Method 3 - Confirmation 4 - Payment Result

CHOOSE PAYMENT METHOD

Payment Methods:*

MB References - ATM
Will be generated unique reference for the payment of the items, by the entity. In this modality, you have to go to a ATM with the reference number that will be assigned at the end of this wizard.

Credit Card
When choosing this payment method you will be redirect to an external SIBS payment page, outside of netP@ environment, where you can safely insert your payment details and complete the process.

MB WAY
In this payment you will have to check the notifications in the app of the phone number, to authorize the payment and complete the same.

Phone number*

Total Price: 35.00 EUR

2 OF 4 SECTIONS < CHOOSE ITEMS **NEXT** > CANCEL ✕

A short explanation of the payment method will be shown and you will have to click on the "Confirm" button.

NOVA
IMS
Information
Management
School

MY INFORMATION LIST OF QUERIES STUDENT ACTIVITIES BURSARY OUTROS SERVIÇOS

PREVIOUS (NETPA HOMEPAGE)

Online Payments

1 - Select Items 2 - Payment Method 3 - Confirmation 4 - Payment Result

CONFIRM PAYMENT DATA

Items List	Due Date	Total Price	Reference
Registration Fee/Matricula	2021-10-01	35 EUR	MB

MB WAY
In this payment you will have to check the notifications in the app of the phone number, to authorize the payment and complete the same.

When you confirm this payment, a notification will be sent to the app, which you must authorize. **Only after authorization will the payment be completed.**

PAYMENT VALUE: 35.00 EUR

3 OF 4 SECTIONS < CHOOSE PAYMENT METHOD CONFIRM > CANCEL ✕

A message will be displayed indicating the success of the order, along with the transaction details, and urging you to confirm payment in the App.

The screenshot displays the NOVA IMS online payment interface. At the top, there is a navigation bar with the NOVA IMS logo and a menu with items: MY INFORMATION, LIST OF QUERIES, STUDENT ACTIVITIES, BURSARY, and OUTROS SERVIÇOS. A 'CLOSE' button is visible in the top right corner. Below the navigation bar, the page title is 'Online Payments'. A progress indicator shows four steps: 1 - Select Items, 2 - Payment Method, 3 - Confirmation, and 4 - Payment Result (highlighted in green). The main content area is titled 'PAYMENT PROOF' and contains a success message: 'Your request has been carried out with SUCCESS!' followed by instructions to check app notifications and a phone number (969231927). Below this, the 'MB WAY' section displays transaction details: IDENTIFIER: MBWAY:CXA-13738-1, PAYMENT GATEWAY: ECOMMERCE_MBWAY, TRANSACTION ID: 8ac7a4a27d693c11017d6bb368833890, and TRANSACTION VALUE: 35 EUR. A download icon and 'PDF' label are also present. At the bottom right, there are indicators for '4 OF 4 SECTIONS' and 'NEW PAYMENT'.

Thank You!

Address: Campus de Campolide, 1070-312 Lisboa, Portugal

Phone: +351 213 828 610 | **Fax:** +351 213 828 611

Acreditações e Certificações da NOVA IMS

Cofinanciado



UNIGIS



Computing
Accreditation
Commission

